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| **Job Title:** Sessional Teacher of Riding - Equine  **Reporting to:** Curriculum Manager - Equine and Plant Science  **Base:** Broomfield Hall |
| **Hours:** 2 hours per week, 39 weeks per year, term time only.  **Contract type:** Support  **Salary:** £25.91 per hour |
| **Job Purpose**  Responsible for the delivery of our commercial part time ‘Improve your Riding’ lessons for the public. |
| **Key Responsibilities**   * To deliver riding tuition to our part time courses. * To assist with grouping and assessing riders. * To carry out the effective day-to-day management of the riding sessions * To implement college administrative procedures that support academic practice. * To manage learning flexibility within a variety of delivery modes. * To deliver informative sessions to the learners. * To advise the Yard Manager on physical resources necessary to deliver the curriculum. * To keep accurate records of students’ and clients’ progress and carry out administration as appropriate to comply with quality standards. * To assist with the communication and planning of the termly lessons * To ensure safe practice before during and after lessons. * To report to the Yard Manager any damage of horse, tack, equipment or any other areas of contact. * To provide a professional customer service to both internal and external customers. * To ensure that quality standards are set, monitored and reviewed within the section. * To demonstrate flexibility in responding to changing demands in personal, sectional or the Colleges workload. * To take responsibility for one’s own professional development and continually update as necessary. * Proactively promote and comply with all relevant College practice, guidelines, policies and procedures, and legislation, including but not limited to: Safeguarding, Equality and Diversity, Health and Safety, and Data Protection. * Undertake any other duties and responsibilities as may be reasonably required by senior personnel in response to changing demands in personal, sectional or the College’s workload. |
| **Person Specification** |
| **Competencies**  **Essential**   * Ability to deliver riding instruction to various abilities. * To identify and apply strategies to facilitate effective learning. * To use ILT to promote learning. * Ability to communicate with all levels of clients and students. * Proactive and creative.   **Desirable**   * To work effectively within a learning environment. |
| **Knowledge & Experience**  **Essential**   * An awareness of learning opportunities from a variety of sources. * Thorough knowledge of all aspects of equestrianism * Knowledge of demands within the equine industry * Relevant equine experience within the industry. * Previous teaching experience * Knowledge of Health and Safety.   **Desirable**   * Experience in maximising recruitment and raising profile of equine courses. |
| **Qualifications**  **Essential**   * Minimum BHS Stage 2 Teach * First Aid Qualification * Level 2 English and maths qualifications   **Desirable**   * BHS Stage 3 Coach (BHSAI equivalent) * Possess a recognised equine academic qualification |